**Norwalk Easter Public Library**

**Library Board of Trustees Meeting Minutes**

**Special Session - November 22, 2023**

**Date:** Wednesday November 22, 2023 **Time:** 8:00 a.m.

**Location:** Zoom

**Call to Order**

Board President Stephanie Farmer called the meeting to order at 8:00 a.m.

Trustees present: Steve Clarke, Madison Cohen, Stephanie Farmer, Magdalena Reese, Sarah Smith, and Elizabeth Thompson

Library Staff Present: Director Jean Strable

**Approval of Agenda**

Ms. Smith motioned to approve the agenda; Ms. Reese seconded, and the motion carried unanimously.

**New Business**

1. *Consideration of Full-Time Teen Services Librarian Position* – Director Strable provided an agenda statement detailing cost of salary and benefits covering seven months prior to the FY25 budget year. There being good cause not having 24-hour notice and posting of the agenda due to pending employment acceptance at an area library, there was a brief discussion regarding the funds to be used, concerns, and benefits of this investment. Ms. Smith motioned to offer Catherine Shook a full-time teen services librarian position using the Patricia Boss Lawrence Trust funds to supplement salary and benefits until FY25; Ms. Reese seconded, and the motion carried unanimously.

**Adjournment**

Ms. Farmer moved to adjourn the meeting at 8:23 a.m. The motion carried unanimously.

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| /s/ |
| Sarah Smith, Secretary11/22/2023 |