**Norwalk Easter Public Library**

**Library Board of Trustees Meeting Agenda**

**February 13, 2023**

**Date:** Monday, February 13, 2023 **Time:** 6:30 pm

**Board of Trustees:** Steve Clarke, Stephanie Farmer, Nikki Huetter, Lauren McMeans, Magdalena Reese, Sarah Smith, and Elizabeth Thompson

1. Call to Order
2. Roll Call
3. Public Comment/Guests *(3-minute limit, no action)*
4. Presentation – City of Norwalk Basic Meeting Rules of Order Training – City Manager Luke Nelson, City Attorney Jim Dougherty, & City Clerk Lindsey Offenburger
5. Review /Change of Agenda *(need voice vote to approve)*
6. Review of January meeting minutes *(need voice vote to approve)*
7. Approve February bills *(need roll call vote to approve)*
8. Treasurer’s Report - January
9. Director’s Report
10. Old Business
11. New Business
12. HVAC Control System Replacement proposal – review & approve *(need voice vote to approve)*
13. Collection Development & Management Policy/Request for Reconsideration of Library Material form– review & approve *(need voice vote to approve)*
14. Internet & Computer Use Policy – review & approve *(need voice vote to approve)*
15. Personnel Policy – review & approve *(need voice vote to approve)*
16. Summer Program Intern job description – review & approve *(need voice vote to approve)*
17. Agenda Items for Next Meeting
18. Strategic Plan update
19. Library Re-Accreditation application follow-up
20. Interlibrary Loan Policy – review & approve *(need voice vote to approve)*
21. Rules of Conduct Policy – review & approve *(need voice vote to approve)*
22. City of Norwalk Social Media Policy – review & discuss
23. Other Business & Announcements
24. Foundation update
25. Chair-ish the Library update
26. Foundation Director update
27. Trustee updates
28. FEH Design Site Planning session, April 3 from 6-8 pm
29. Adjournment