

# INTERLIBRARY LOAN REQUEST

According to our updated Interlibrary Loan Policy (Feb. 2019), there will be a \$5.00 processing charge for each ILL Request **NOT** picked up. **NO FEES FOR REQUESTS.**

Request Date: \_\_\_\_\_ Library Card Number: 21234 \_\_\_\_\_

Item Title: \_\_\_\_\_

Author: \_\_\_\_\_

Preferred Media (please check one):

- Print Book                       Audiobook (CD)                       Blu-Ray  
 Large Print                       DVD

Name: \_\_\_\_\_

Contact Information (phone or email): \_\_\_\_\_

Additional Notes/Comments:

## **For Library Staff Use Only**

Date Received: \_\_\_\_\_ Bar Code Assigned: \_\_\_\_\_

Date Due: \_\_\_\_\_ Patron Called: \_\_\_\_\_

Renewal: \_\_\_\_\_ Date Returned: \_\_\_\_\_

Comments: